

0667 Children's Autism Waiver Services

Qualified Provider Standards

Effective 1/1/2012

1. Children's Autism Training

Service Delivery Method (check each that applies):

- ☐ Participant-directed as specified in Appendix E
- ☒ Provider managed

Specify whether the service may be provided by (check each that applies):

- ☐ Legally Responsible Person
- ☒ Relative
- ☐ Legal Guardian

Provider Type(s)

- DD service provider agency under contract with the DDP
- Individual with a DDP contract

Other Standard:

The staffing rule as outlined in ARM 37.34.2107 shall apply. The individual will receive training within 30 days of hire including: abuse reporting, incident reporting, client rights, client confidentiality and first aid training, College of Direct Support (CDS) training, including the CDS module specific to autism, and any specialty training relating to the need of the individual served as outlined in the plan of care. Persons assisting with meds will be certified in accordance with ARM 37.34.114. In addition, the employer will maintain documentation verifying the person providing direct client services has an acceptable criminal background check.

2. Respite

Service Delivery Method (check each that applies):

- ☒ Participant-directed as specified in Appendix E
- ☒ Provider managed

Specify whether the service may be provided by (check each that applies):

☐ Legally Responsible Person

☒ Relative

☐ Legal Guardian

Provider Type(s)

- DD Service provider agency under contract with the DDP
- Individual with a DDP Contract

Other Standard:

ARM 37.34.946, ARM 37.34.947

In addition, the respite provider is subject to approval by the family, and must possess any competencies outlined by the family in the plan of care, which are related to the specific needs of the individual. Person providing the service must be 16 or older.

3. Waiver-funded Children's Case Management (WCCM)

Service Delivery Method (check each that applies):

☐ Participant-directed as specified in Appendix E

☒ Provider managed

Specify whether the service may be provided by (check each that applies):

☐ Legally Responsible Person

☐ Relative

☐ Legal Guardian

Provider Type(s)

- DD Child and Family service provider agency under contract with the DDP
- Individual contracting directly with the DDP

Certificate:

Current Family Support Specialist (FSS) certification in accordance with ARM 37.34.926 and DDP policies regarding FSS certification, including the FSS Certification Handbook.

Other Standard:

The case manager (a Family Support Specialist) must have a four year degree in a human services field, three years of experience in working with children with developmental disabilities, and a current FSS certification. Other rules pertaining to staff competencies and requirements may be reviewed at ARM 37.34.925 and 37.34.2106.

4. Environmental Modifications/Adaptive Equipment

Service Delivery Method (check each that applies):

- ☐ Participant-directed as specified in Appendix E
☒ Provider managed

Specify whether the service may be provided by (check each that applies):

- ☐ Legally Responsible Person
☒ Relative
☒ Legal Guardian

Provider Type(s)

- Environmental modifications: A construction firm, qualified to perform the work
- Environmental modifications: Independent Contractor qualified to perform the required work, under subcontract with a contracted DDP service provider agency
- Environmental modifications: DD Service Provider contracting with the DDP, qualified to perform the work

Other Standard:

ARM 37.34.960 and 37.34.961

Provider Type(s)

- Adaptive Equipment: Independent Contractor, qualified to provide the required equipment
- Adaptive Equipment: Enrolled Medicaid provider or legal entity capable of providing the adaptive equipment

Other Standard:

ARM 37.34.962 and 37.34.963 for services not available under the State Plan.

5. Occupational Therapy

Service Delivery Method (check each that applies):

- ☒ Participant-directed as specified in Appendix E
Provider managed

Specify whether the service may be provided by (check each that applies):

- ☐ Legally Responsible Person
☒ Relative
☐ Legal Guardian

Provider Type(s)

- Licensed occupational therapist, enrolled as a Montana Medicaid provider
- An agency providing occupational therapy services and enrolled as a Montana Medicaid provider, reimbursed via subcontracts with DD service provider agencies with DDP contracts
- DD service provider agency employing qualified occupational therapists as defined in the ARM and MCA sites in this section, under contract with the DDP

License:

Licensed in accordance with applicable ARMs 24.165.101 through 24.165.307

Other Standard:

MCA 37.24-101 through 37.24-311 apply.

ARM 37.34.950 and 37.34.951 apply.

6. Physical Therapy

Service Delivery Method (check each that applies):

- ☐ Participant-directed as specified in Appendix E
☒ Provider managed

Specify whether the service may be provided by (check each that applies):

- ☐ Legally Responsible Person
☒ Relative
☐ Legal Guardian

Provider Type(s)

- Licensed physical therapist, enrolled as a Montana Medicaid provider

- An agency providing physical therapy services and enrolled as a Montana Medicaid provider
- DD service provider agency employing qualified physical therapists as defined in the ARM and MCA sites in this section, under contract with the DDP

License:

Licensed in accordance with applicable ARMs 8.42.101 through 8.42.503

Other Standard:

MCA 37.11-101 through 37.11-322 shall apply.

ARM 37.34.954 and 37.34.955 apply.

7. Speech Therapy

Service Delivery Method (check each that applies):

- ☐ Participant-directed as specified in Appendix E
- ☒ Provider managed

Specify whether the service may be provided by (check each that applies):

- ☐ Legally Responsible Person
- ☒ Relative
- ☐ Legal Guardian

Provider Type(s)

- DD service provider agency employing qualified speech therapists as defined in the ARM and MCA sites in this section, under contract with the DDP
- An agency providing speech therapy services and enrolled as a Montana Medicaid provider
- Licensed speech language pathologist (AKA, speech therapist), enrolled as a Montana Medicaid provider

License:

Licensed in accordance with applicable ARMs 24.222.101 through 24.222.307

Other Standard:

MCA 37.15-101 through 37.15-323 shall apply.

ARM 37.34.956 and 37.34.957 apply.

8. Transportation

☒ Service Delivery Method (check each that applies):

- ☒ Participant-directed as specified in Appendix E
Provider managed

Specify whether the service may be provided by (check each that applies):

- ☒ Legally Responsible Person
☐ Relative
☒ Legal Guardian

Provider Type(s)

- Transportation provider agency. This agency may or may not be a dedicated transportation provider
- Individual with a written service agreement with an agency maintaining a DDP contract

License:

Operator will have a motor vehicle license, liability insurance and proof of vehicle registration, in accordance with state laws.

Other Standard:

ARM 37.34.967 and 37.34.968. The person providing the service must be 16 or older. Payment for escort services may not be made under the transportation category. Terms of minimum liability insurance are outlined in the provider contract, under Section 16.2.1 through 16.2.3, Automobile Liability Insurance Coverage.

9. Individual Goods and Services

Service Delivery Method (check each that applies):

- ☐ Participant-directed as specified in Appendix E
☒ Provider managed

Specify whether the service may be provided by (check each that applies):

- ☒ Legally Responsible Person
☒ Relative
☒ Legal Guardian

Provider Type(s)

- Agency With a DDP Contract

Other Standard:

A qualified provider designated to either reimburse the individual for the procurement of individual goods and services, or for providing the requested goods and services is responsible for meeting all the requirements outlined in the DDP contract.

10. Program Design and Monitoring**Service Delivery Method** (check each that applies):

- ☐ Participant-directed as specified in Appendix E
☒ Provider managed

Specify whether the service may be provided by (check each that applies):

- ☐ Legally Responsible Person
☐ Relative
☐ Legal Guardian

Provider Type(s)

The Board Certified Behavior Analyst either subcontracts for the provision of services with the agency with a DDP contract, or contracts directly with the DDP in the provision of service

Certificate:

Board Certified Behavior Analysts (BCBA) must possess at least a Masters Degree, have 225 classroom hours of specific Graduate-level coursework, meet experience requirements, and pass the Behavior Analyst Certification Examination. BCBA certificants must accumulate continuing education credit to maintain their credentials.

- A. Degree Requirement: Possession of a minimum of a bachelor's and a master's degree from any of the following:
 1. United States or Canadian institution of higher education fully or provisionally accredited by a regional, state, provincial or national accrediting body; or
 2. An institution of higher education located outside the United States or Canada that, at the time the applicant was enrolled and at the time the applicant graduated, maintained a standard of training equivalent to the standards of training of those institutions accredited in the United States.

Other Standard:

The individual would need to be an enrolled Medicaid provider, a legal business entity

in accordance with Montana Department of Revenue law and would need to meet all the DDP , State and Federal requirements associated with operating a legal business entity in the provision of this service in the State of Montana.

1. The individual BCBA who receives a direct payment from the Department will have a contract with the Department.
2. The individual BCBA who subcontracts with a Child and Family service provider will have an agreement with the service provider. The content of this agreement would include all the sections and components associated with a Department contract as in #1, above. Successful background check outcome from the Montana Department of Justice.

Provider Type(s)

The Family Support Specialist with an autism endorsement either subcontracts with the agency with a DDP contract, or contracts directly with the DDP in the provision of services

Certificate:

Family Support Specialist certification in accordance with ARM 37.34.926 and DDP policies regarding FSS certification. In addition, the FSS has completed the requirements of the autism module in the Family Support Specialist Certification Handbook. Family Support Specialists who successfully meet the requirements of the autism module (based in part on previous experience in working with children with autism in home-based settings) are said to be fully FSS certified with an autism endorsement.

Other Standard:

The individual Family Support Specialist who is not an employee of a Child and Family Service Provider agency would be responsible for meeting all the Department's requirements otherwise associated with the delivery of this service through a contracted Child and Family provider agency. The individual would need to be an enrolled Medicaid provider, a legal business entity in accordance with Montana Department of Revenue law and would need to meet all the DDP , State and Federal requirements associated with operating a legal business entity in the provision of this service in the State of Montana.

1. The individual FSS who receives a direct payment from the Department will have a contract with the Department.

2. The individual FSS who subcontracts with a Child and Family service provider will have an agreement with the service provider. The content of this agreement would include all the sections and components associated with a Department contract as in #1, above.

Provider Type(s)

Board Certified Behavior Analyst employed by an agency with a DDP contract, as either an agency employee, or as an employee of a subcontracting agency providing BCBA services

Certificate:

Board Certified Behavior Analysts (BCBA) must possess at least a Masters Degree, have 225 classroom hours of specific Graduate-level coursework, meet experience requirements, and pass the Behavior Analyst Certification Examination. BCBA certificants must accumulate continuing education credit to maintain their credentials

- A. Degree Requirement: Possession of a minimum of a bachelor's and a master's degree from any of the following:
 1. United States or Canadian institution of higher education fully or provisionally accredited by a regional, state, provincial or national accrediting body; or
 2. An institution of higher education located outside the United States or Canada that, at the time the applicant was enrolled and at the time the applicant graduated, maintained a standard of training equivalent to the standards of training of those institutions accredited in the United States.

Other Standard:

Successful background check outcome from the Montana Department of Justice.

Provider Type(s)

The Family Support Specialist with an Autism Endorsement is employed by an agency with a DDP contract, as either an agency employee, or as an employee of a subcontracting agency with a DDP contract

Certificate:

Family Support Specialist certification in accordance with ARM 37.34.926 and DDP policies regarding FSS certification. In addition, the FSS has completed the requirements of the autism module in the Family Support Specialist Certification Handbook. Family Support Specialists who successfully meet the requirements of the

autism module (based in part on previous experience in working with children with autism in home-based settings) are said to be fully FSS certified with an autism endorsement.

Other Standard:

Other rules pertaining to staff competencies and requirements may be reviewed at ARM 37.34.925 and 37.34.2106.

Page last updated 07/24/2013